

Minutes of the Board Meeting

Slaley Community Assets Ltd (SCAL) held at 1830hrs

On 31st January 2023 at the Rose and Crown, Slaley

1. **Attendees:** Michael Darrington (MD) Barry Warman (BW) Nigel Green (NG) Margaret Weatherley (MW) Trcaey Weatherley (TW) Kevin Weatherley (KW)
2. **Apologies:** Ian Stevens
3. **Approval of Minutes of last Meeting.** These were approved and there were no matters arising not covered in today's agenda.
4. **Chairman's Report:** NTR
5. **Secretary's Report:** NTR
6. **Finance & Treasurer's Report:** MD reported that Decembers figures were disappointing. MD & MW to check overheads and salaries. TW reported that B &B bookings were poor, BW &TW thought it could be to do with the new Travel lodge opening in Hexham. MD informed NG that he would forward Quarter 3 report to him for distribution to the shareholders, once IS had double checked, on his return from holiday and they both agreed on its content.
7. **Operations Report :** MD & TW Reported that food costs have increased by up to 16%. The Brewery had increased its prices in Oct 22 and Jan 23, TW informed the board that another price increase was due in April 23 approx. another 10 -15% and she could no longer, not put up the prices to the customers. TW with consultation with MD said the expected price rise would be 5% in the spring, depending on the brewery price increase. MD said that all costs will have to be managed more strictly.
8. **Marketing & Communication's Report:** BW and TW informed the board that shareholders, had concerns that the website was not secure and would not visit it till the issue could be resolved, IS to investigate and report back to the board at the next board meeting. TW informed the board that the booking system was still not working, IS to investigate and come up with a timeline when all the new websites glitches will be up and working as this had gone on far too long. BW to speak with IS to make him aware of the security issues and ask IS as a matter of urgency to resolve. BW said that next sub meeting was due 6th Feb to discuss election of Directors.
9. **Building & Maintenance Report:** KW during the closure period the following work had been completed, double room bathroom renovation, new kitchen floor covering, bin area and rear of pub outside lighting, new fuse board for the B & B, when this was replaced the electrician pointed out to KW that he had found a lot of electrical wiring without an earth's, especially in the bar area, it was agreed as a matter of urgency for KW to get a quote to install the necessary earthing cables. KW told the board that the 5 year electrical safety inspection was due, KW to get a quote to have this done. The new hall and stair carpet for the B&B is due to be fitted 13th Feb 23.
10. **AOB:** The meeting closed, and no date was set for the next Board meeting.